

**Minutes of the Burial Committee
Meeting; Held at 6:30pm Monday 13th
February 2023 in Packhorse Road Chapels,
Melbourne**



Mrs J Storer, Clerk to the Parish Council
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Present: Cllrs Summerlin (Chair), Carroll, Calvert, Hardy, Parker, Dunniciff.

In attendance: Mrs J Storer (Clerk),

Under Standing Orders 3v a quorum was achieved and the meeting proceeded.

796. To receive apologies for absence.

No apologies were received.

797. Declaration of Members Interests.

The Chair declared a personal interest as he has a personal connection to the contractor for the chapels' refurbishment.

798. To approve the Minutes of the Committee meeting held on 12th December 2022

The minutes of the meeting held 12.12.22 were signed as a true record with no amendment or change.

799. Update on the Chapels Restoration

Upon advice, the Conservation Officer has become involved in the project; the Chair and Clerk have met with her about the project and about funding opportunities for the required structural work. To try to gain funding, the Conservation Officer suggested to upgrade the listing status to Grade II*. The Conservation Officer has prepared the draft application for the upgrade and as the Parish Council. Cllrs expressed some concerns that an uplift in the listing status would result in the repairs having to be undertaken quickly. This concern has been discussed with the Conservation Officer whose views were as the parish council has already undertaken a lot of the remedial repairs, it proves the parish council is committed to the future upkeep of the chapels and as a consequence the parish council is unlikely to be pressurised to undertake major repairs.

The funding applications are complex, detailed and technical and professional assistance is recommended to complete the HLF bid. The Clerk approached four (4) providers, only one was able to satisfy the specification and the costs of professional assistance were given.

RESOLVED to recommend to the full Council, the quote from Laura Wigg-Bailey to complete the HLF application.

800. Thoughts on the future use of the cemetery buildings (Min 718)

The potential future use of the chapels is still open to the MHRG, as a museum or a possible meeting place for residents of Kings Newton. These potential uses are to be explored and further suggestions are welcomed from Cllrs.

801. Consideration of the quote for work to a holly tree in the Cemetery (Min 793)
RESOLVED to carry out the work to the holly tree as per the quote.

802. Query relating to cemetery fees

The Committee was asked to provide a decision about the level of fees to be levied in a specific case.

RESOLVED to levy single fees.

803. Update on the Cemetery extension

Nothing further to report. Alternative areas of land will be considered by the P&S Committee when it considers projects for s106 and long term assets and infrastructure plan.

804. Old Burial Ground matters

A Faculty is still awaited along with a response from Rev Short for a date for the annual inspection.

6:58pm a member of the public arrived to observe the meeting.

805. To receive reports from Cllrs

No matters were resolved.

There being no further matters, the Chair closed the meeting at 6:59pm.