



Mrs J Storer, Clerk to the Parish Council

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## NOTICE OF MEETING

To: The Chairman and Members of Melbourne Parish Council

You are summoned to attend the Highways Committee meeting which will be held on **Monday 13<sup>th</sup> September 2021 at 8:30pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk to the Parish Council

### AGENDA – HIGHWAYS COMMITTEE

1. To receive apologies for absence.
2. Declaration of Members Interests.
3. To approve the Minutes of the Committee meeting held on 12<sup>th</sup> July 2021
4. Winter planting scheme 2021/22
5. Future of the Market Place clock
6. Schedule and role of the lengthsman
7. Highway related matters
8. Consideration of upgrading the CCTV

9. Projects for funding requirements 2022/23 (Financial Regulations 3)

10. To receive reports from Cllrs

11. Items for the next Committee meeting